

Enrolment Form 2019 *Return/Email to the Education Coordinator*

Location: Dandenong Footscray Geelong
Semester: Summer Autumn/ Winter Spring
Level: Beginner I Beginner II Intermediate I Intermediate II Conversational

First name	Surname
Address	
Email	
Phone	

The following information is collected for statistical purposes and is considered confidential by ACCS.

It will only be used within the organisation.

Your age group	<input type="checkbox"/> 20 & under <input type="checkbox"/> 21-30 <input type="checkbox"/> 31-40 <input type="checkbox"/> 41-50 <input type="checkbox"/> 51-60 <input type="checkbox"/> 60+
Occupation	
Have you previously attended Croatian language classes?	If Yes, where <input type="checkbox"/> ACCS <input type="checkbox"/> Other
Reason for studying Croatian?	<input type="checkbox"/> Travel <input type="checkbox"/> Personal interest <input type="checkbox"/> Work <input type="checkbox"/> Cultural heritage <input type="checkbox"/> Other
How did you hear about ACCS?	<input type="checkbox"/> ACCS Website <input type="checkbox"/> Word of mouth <input type="checkbox"/> Email/Mail out <input type="checkbox"/> Google <input type="checkbox"/> Croatian Herald <input type="checkbox"/> Other

Conditions of enrolment:

Payment | ALL fees are to be fully paid prior to commencement of week 1.

Refunds | **NO** refunds will be issued **after** the commencement of a semester. Students who withdraw prior to the commencement of the semester are entitled to a refund of the amount paid, **less 10% administration fee**, or a credit note for the amount paid.

Credits | Credit notes can also be arranged for students who, are forced to withdraw from classes in the first two (2) weeks of a semester. The student will need to do this in writing. No credit notes will be issued after week two (2) of the semester. No credit notes will be issued for missed classes. (Please refer to our refund policy for full terms and conditions.)

Cancelled Classes/Restructure | ACCS reserves the right to restructure or cancel any class that does not reach the minimum number of enrolments. ACCS will endeavour to offer students an alternative class option. In the event that a new course does not go ahead, a full refund will be provided.

Public Holidays | Classes will not be held on the following **2019** public holidays:

11 March (Labour Day), week of **22 April** (Easter), **10 June** (Queens Birthday), **5 November** (Melbourne Cup)

I have read the conditions of enrolment and I agree with them.

Signature: _____ Date: _____